

What happens with Gift Aid?

- Under the government's Gift Aid scheme, the MND Association can reclaim 25p for each £1 donated, increasing its value to £1.25.
- For the donations to be eligible for Gift Aid, the donor must tick the box to confirm they are a UK Income or Capital Gains taxpayer. However, if they pay less Income Tax/Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all donations, they will be responsible to pay any difference. To allow us to claim this additional income, your sponsors must:
 - Tick the Gift Aid box on the *sponsorship form*
 - Write their full name and title
 - Include the first line of their home address with full postcode
 - Avoid using 'ditto' marks. If a number of sponsors live at the same address, they must each complete the address line and postcode
 - Donate individually. You cannot make 'joint' donations; for example from a 'Mr & Mrs Jones' as the HMRC needs to determine who the taxpayer is.
 - Return the sponsorship forms with your donation to your Team Leader when all the outstanding funds have been collected. We cannot claim the Gift Aid without these forms.
 - To simplify Gift Aid, if possible, please return your sponsorship money with one cheque.
 - For more information about Gift Aid, contact your local tax office or visit the HMRC website www.hmrc.gov.uk

How do I set up an online fundraising page to support the walk?

- Visit www.justgiving.com and click on 'start fundraising' following the prompts. Please ensure you state clearly on the page that you are taking part in a Walk to d'feet MND event, the date and location.
- Once created, share the link with your family, friends and colleagues and watch your donations grow!
- Any online funds raised will automatically be transferred to the MND Association, linked to your Team Leader and recorded in the grand total. Should you and your team be supporting a branch or group, funds will be transferred.

Motor Neurone Disease Association

PO Box 246, Northampton NN1 2PR

Telephone: 01604 611860

Email: fundraising@mndassociation.org

www.mndassociation.org



@mndassoc



/mndassociation

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YOU THANKS TO **YOU**

*Thank you so much for your support.
Happy walking!*



mnda
motor neurone disease
association



Together, lets take steps to d'feet MND

Walker Registration form and information



WALK · STROLL · RAMBLE · HIKE · TREK · CLIMB

Walker registration form

Please complete this form in **BLOCKCAPITALS** and return to your Team Leader at the address in the box (right) to register for the walk.

ADD ADDRESS HERE

Your details

Title: _____ Firstname: _____ Surname: _____

Family name (if entering as part of a family team): _____ Address: _____

Postcode: _____

Telephone: (mobile) _____ Telephone: (home) _____

Email: _____ Date of birth: _____

Walk to d'feet MND t-shirt size: Medium XLarge

No. of sponsor forms required to collect sponsorship

Will you create an online page for donations? Yes No

Emergency contact details

Please let your contact know where you will be on the day of the walk and ensure this is someone who will not be joining you during the walk.

Name: _____ Relationship: _____

Mobile tel no: _____

By signing below I confirm that all the information I have provided is true to the best of my knowledge and all donations raised on behalf of the MND Association/MND Association branch or group (please delete as necessary), will be sent in full to the Team Leader within four weeks of the walk.

Signature (Parent/Guardian if under 18*): _____

Parent/Guardian full name (please print): _____

*Minors under 18 must be accompanied by a parent/guardian and they are deemed to be fully responsible for those in their care. The parent/guardian has signed above to confirm that this will be upheld.

Data Protection: We would like to keep in contact with you about the work of the MND Association including future events and newsletters. Please tick if you do not want to receive further information from the MND Association, either by post:
or by email: All personal details will remain confidential and will not be shared with any other organisations except the event organiser if required.

Frequently asked questions

What do I need to do before the walk?

- Complete the Registration Form and return to your Team Leader.
- Order your Walk to d'feet MND t-shirt from your Team Leader to wear on the day and raise awareness along with other walkers.
- Encourage family, friends, colleagues and your local community to sponsor you.
- Share details of the event on social media to recruit more walkers.

What do I need to do after the walk?

- Collect your sponsorship money and return to your Team Leader within four weeks of the walk. Remember, it's your responsibility to ensure all the donations you receive are passed to your Team Leader. Should you have any problems collecting your sponsorship, please let your Team Leader know.
- Send any photos and quotes to national office via email at fundraising@mndassociation.org with the permission of those in the photos, which we can use on our website and in future publicity.

Am I covered by any insurance?

- Participation in the walk is entirely at your own risk. To be covered under the MND Association's public liability insurance (against third party damage only) you must sign the *Walkers Attendance Form* on the day of the walk to confirm you are in good health and fit enough to take part. However, this does not cover you or your dependents for personal injury or death. Should you wish to be covered for personal injury insurance, we strongly recommend you take out your own insurance cover for personal accident benefits. If in doubt, please seek independent advice.

Sponsorship form guidelines

- Ensure you clearly state your name, address, postcode, date of the walk, name of your Team Leader and if applicable, the team name.
- If you are registering as part of a family, only one sponsorship form is required for your family household.
- Ask your sponsors to donate by clearly indicating their full name, first line of address and postcode in BLOCK CAPITALS and the amount of donation. Upon receipt of the donation, please make a note of the date collected and ensure the amounts pledged on the form equal the exact total in the 'Amount Raised' box at the bottom. If they are a UK tax payer we can claim Gift Aid at no extra cost to them, but only if they tick the 'Gift Aid' box, so please ensure they do.

Thank you so much for your support.

